

Carlisle College Careers Information, Advice and Guidance Activities Timetable 2021/22

The aim of the careers information, advice and guidance programme of activities at Carlisle College is to provide the skills, knowledge and life experience to enable learners to follow their passion into their chosen career, ensuring that learners are able to make informed choices about their future and achieve their aspirations.

Pre-entry

Before starting, there are several opportunities to gather information about our courses, including meeting with tutors to find out about course expectations and future progression opportunities.

Website/ Course Guide /Social **Media**

Information Evenings Schools Visits & Group Tours Future Student
Events –
interviews with
tutors &
auditions

Taster Days

On course

During the learners' study, opportunities are provided to develop sector specific knowledge, skills and behaviours, as well as opportunities to meet employers and explore future progression routes so that learners are aware of all their future options.

Labour Market Information Work
Experience/
Placements

Employer talks/site visits

Alumni talks and meet the Apprentice Training
Provider &
HE talks

Pastoral

Additional careers and employability support is provided through the Student Services team, Wellbeing Officer, Work Experience team and Careers Adviser within the college.

Personalised career planning with College Careers Adviser

Work Experience team to support and source placements Group work
sessions with
Careers Adviser to
support careers
development

Employability
Skills
Development

Links with external agencies for specialist support and advice

Careers Guidance	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Ju1
1:1 Careers Guidance appointments and drop-ins	0	О	О	0	О	О	О	О	О	0	О	О
Careers Advice at enrolment	O	О	O									
Swap-not-drop careers advice	О	О	О	0								
Advice Sessions	О					О		0			0	
National Careers Week								О				
National Apprenticeship Week							О					
SEND Learner Transition			О	О	О	О	О	О	О	0	О	О
Progression Reviews				О			О			0		
Inspira Post 16 Information Evenings			O									

Learner Personal Development	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Mental Health awareness and development		O	О	О	0	О	О	О	O	О	0	
Equality and Diversity awareness		О	О	О	О							
Resilience building						О	О	О				
Money management & budgeting								0	О	О		
National Citizenship Service		О	О							О	О	О

Employability	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Careers target setting and skills assessment		О	О									
Tutor review of careers goals				0			0			О		
Sector Specific Knowledge, Skills and Behaviour reflections		О	О	0	О	О	0	О	0	О	О	О
Work Experience/ placements		О	О	О	О	О	О	О	О	О	О	О
Site Visits			О	О	О		О	О	О	О	О	
Employer presentations/ encounters		О	О	О	О	О	О	О	О	О	О	
CV Support		О	О	О	О	0	О	О	О	О	О	О
Mock Interviews			О	О	О	О	О	О	О	О	О	О

Apprenticeship Support	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
National Apprenticeship Service (ASK) workshops		О	О	О	О	О	O	О	O	О	О	
Apprenticeship Advice Drop In Service & 1-1 advice	O	0	0	О	0	О	O	О	О	0	О	О
Apprenticeship Information workshops from training providers			О	О	О	О	О	О	О	О		

Higher Education Progression	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
UCAS Clearing Support	О	О	О									
Carlisle College HE Course information Evenings	О					О		О			0	
UCAS Application Support		О	О	О	О	О						0
UCAS Application Checks		О	О	О	O	О						
UCAS Personal Statement Support		О	0	О	O	О				О	0	О
UCAS Research Programme – including visits (1st Year Level 3 students)								O	О	O	O	O
University of Cumbria Partnership Programme		О	О	О	О	О	О	О	О	О	О	О
University Mock Interviews			О	О	О	О	О	О				
Degree course progression advice		О	О	О	О	О	О	О	0	О	0	О
Student Finance Workshops						О	О	О				
Student Finance application support								О	0	О	0	О
Northumbria University Supported Entry (1st Year level 3 Students)								O	О	О		
Newcastle Partners Supported entry (2 nd year Level 3 students)		О	O	О	О							